

Role Description

Ref: N02

This role description has been designed to provide detailed information on a specific voluntary role at Crisis.



Role: Classroom Assistant Volunteer
Dept/ Project: Skylight Newcastle
Location: Crisis Newcastle – 1 – 3 City House, Newcastle, NE1 2AF
Timings: 2 – 4 hours per week

Department/ Project Information:

Crisis Skylight Newcastle opened in April 2007 as a replica of the successful Crisis Skylight in London. The centre will deliver exciting learning opportunities to the homeless community in the form of free practical and creative workshops and structured learning courses.

Volunteers with matching skills are needed to assist the tutors during the following classes: I.T, Art and craft, Performing arts, car and bike maintenance. Volunteers with no experience in the above can get involved with other creative and engaging sessions.

Tasks & Responsibilities:

- Assist the tutor in delivering the session
- Assist with set up and ensuring rooms are ready for use for the next session
- Interact and support members during the session

Skills & Experience

- Some sessions such as Art, IT and others will require previous experience
- Good people skills
- Enthusiastic and friendly
- Awareness of the issues faced by homeless people

Support

- Informative and structured induction to the role and organisation
- Designated supervisor and monthly group/ one to one supervisions
- Ongoing on the job training and access to related training courses
- Travel expenses reimbursed. Lunch expenses reimbursed if volunteering more than 4 hours per day

Recruitment Method:

Application Form > Interview > References

Next Step

If you are interested in applying for this position, the next step is to complete our application form which you can download at <http://www.crisis.org.uk/volunteering>

Alternatively you can request a form or contact us for more information by:

Tel: 0191 222 0622 **E-mail:** enquiries.newcastle@crisis.org.uk **Drop in:** 1-3 City Road, NE1 2AF